



Pre-Registration Application for Non-EU Learners

File No:

Record No:

Learner's Details

Name: Surname:

Date of Birth: Gender:

Place of Birth: Nationality:

ID Card No: Last Country of Residence:

Residence in Malta:

Locality: Postcode:

E-mail address: Tel (Home):

Can the child communicate in: English: Yes No
Maltese: Yes No

Parents' / Guardians' Details

Father's Details

Name:

Surname:

ID Document No.

Mobile:

Email:

Nationality:

Mother's Details

Name:

Surname:

ID Document No.

Mobile:

Email:

Nationality:

Status: Married Single Widow/Widower
 Separated Divorced Co-habiting

I/we declare that the information supplied above as well as in supporting documentation is correct.

Father's/Guardian's Signature

Mother's/Guardian's Signature

Date:

This information can be shared with other Authorities. Providing education to your son/daughter cannot be considered as a tacit approval of your residence in Malta.

The Ministry (MEYR) collects and processes information to carry out its obligations in accordance with the Education Act Chapter 327 of the Laws of Malta. All data is collected and processed in accordance with Data Protection Legislation. Personal Information is accessed by the employees within Migrant Learners' Unit. Personal Data will also be disclosed to Colleges and schools. Disclosure can also be made to third parties but only as authorized by law. You are entitled to know, free of charge, what type of information the Migrant Learners' Unit holds and processes about you and why, who has access to it, how it is held and kept up to date, for how long it is kept, and what the Unit is doing to comply with data protection legislation.

Documents required when honouring an appointment at Head Office, Floriana

The following original documentation is to be presented and copies thereof attached to this Pre-Registration Application:

- Learner's birth certificate
- Translation of the birth certificate, if it is not in English
- ID Cards/Blue papers and passports of: learner and Parents/guardians
- Proof of residence in Malta (ex. lease agreement/house contract)
- Marriage certificate (if applicable)
- Legal document indicating who has the care and custody of the learner, if the learner is not accompanied by both parents/guardians
- Vaccination record with English translation
- Any other documentation (please specify)

(Receiving Officer will red, initial in each document and enter the corresponding number in the form.)

The above documents have been presented during the appointment and are attached.

Father's/Guardian's Signature

Mother's/Guardian's Signature

Name and Signature of Receiving Officer

Date

IMPORTANT:

Registration cannot proceed unless all the documentation required is presented.

Parents / guardians are to bring any other documents they deem necessary.

In principle, both parents/guardians are to be present for their appointment at the MEYR Registration Office so that original documentation can be verified.

Due to the current situation some requirements may be temporarily suspended. Parents/guardians are requested to register online through: <https://eforms.gov.mt/pdfforms.aspx?fid=est023e> or submit this form and related documents by email to: mlu.meyr@gov.mt

Applications for exemption from school fees can be accessed at: [Exemptions From Fees \(gov.mt\)](https://www.gov.mt/Exemptions-From-Fees)

For more information kindly visit our website at: <https://migrantlearnersunit.gov.mt/en/Pages/About%20us/about-us.aspx>

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